

Declaration of Owner

Dear Sir,

I Mr. / Mrs./Ms. _____

is the owner of Flat No _____ of Tower _____ at Uniworld City _____

With effect from ____/____/____ I have given my above mentioned flat on rent to Mr/Mrs/Ms. _____

_____ for a period of _____ months/years and they have _____

_____ Number of members in their family.

Period of Tenancy: From ____/____/____ to ____/____/____

The move -in Date of the Tenant will be

I certify that due to non-payment of any bill in time, **KOLKATA UNIWORLD CITY APARTMENT OWNERS ASSOCIATION** may take any appropriate action as per their decision.

In case of a default, I shall take full responsibility of the same to remedy the situation to the entire satisfaction of **KOLKATA UNIWORLD CITY APARTMENT OWNERS ASSOCIATION**.

The photo of Tenant is attached and duly certified by me.

Thank You.

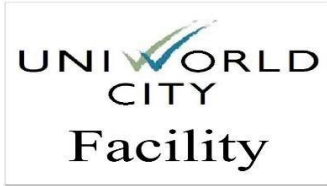
Signature of the flat owner

Name _____

Date _____

Mobile No _____

Email id _____



Declaration of Tenant

Name of Flat Owner: _____

Phase _____; Tower _____: Unit No: _____ Mobile No: _____

Full Name of the Tenant: _____

Occupation of the Tenant: _____

Present Address of Tenant Residence _____

Permanent Residence Address of the Tenant: _____

Telephone No. of Tenant: Residence _____

Office: _____

Mobile: _____

Contact Person in case of any Emergency (Name) _____

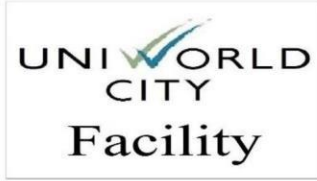
Tel/Mobile _____

Signature of the Tenant

Name _____

Date _____

Email id _____



Please include Car details and pet details (if any) in tenant application form

Car details

No of Car _____ . Car Make and Model _____ .

Car Colour _____ . Car Registration Number _____ .

Car Registration Number or License Plate _____ .

Owner's Name (if different from the pass applicant) _____ .

Contact Information (phone number and/or email) of the pass applicant or owner

Contact number _____ . Email _____ .

Parking slot no. _____ .

Pet details

Pet's Name _____ . Species (e.g., dog, cat, bird, etc.) _____ .

Breed (if applicable) _____ . Age _____ . Gender _____ .

Colour/Markings _____ . Colour/Markings _____ .

Weight _____ . Microchip ID (if available) _____ .

Vaccination Status (e.g., up-to-date, due for renewal) _____ .

Any medical conditions or special needs _____ .

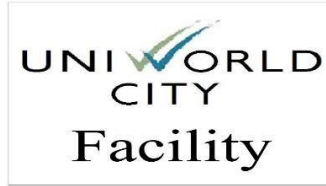
Owner's Name _____ . Address _____ .

_____ .

Contact number _____ . Email _____ .

Signature of the Tenant

Name _____



List of person staying with Tenant/Licensee/Authorized person (e.g. parents /spouse/children)

Sl No	Name	Age	Sex	Relation
1				
2				
3				
4				
5				
6				

Affix a stamp size photo of all members will be staying along with tenant / licensee mentioning relation at bottom:

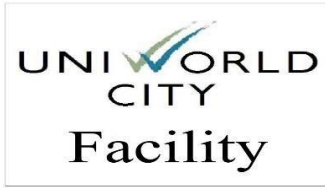
Photo	Photo	Photo	Photo	Photo	Photo
Name	Name	Name	Name	Name	Name
Relation	Relation	Relation	Relation	Relation	Relation
Signature of Tenant	Signature of Tenant	Signature of Tenant	Signature of Tenant	Signature of Tenant	Signature of Tenant

Signature of the Tenant

Name _____

Date _____

Mobile No _____



ANNEXURE

Following documents are to be enclosed

1. Copy of Tenancy Agreement
2. Photo identity proof & address proof of tenant and all members staying with the tenant.
3. Copy of Passport / Visa (In Case Of Foreigner)
4. Two set of stamp size photo of all members.
5. Proof of Employment from employer/ Occupation details (Service/Business/Others)
6. Photo identity proof & address proof of Owner.

Note: - All documents should be attested by Owner & Tenant & need to be shown in original at the facility office of Uniworld City, Kolkata.

Rules & Regulations:

1. The above form shall be duly filled and submitted to Facility office at least 7 days in advance or else the tenant will not be permitted to move in the flat or their households.
2. If the Tenant is a Foreign National, you are to take prior security clearance from the appropriate police authority & other statutory documents to be submitted along with this form. Proof of registration with FRRO also to be submitted.
3. Tenant is to abide by the rules and regulations implemented by the appropriate authority of this residential complex/association
4. No commercial / antisocial activities will be accepted by the society.
5. Tenant should follow all the norms and regulations mentioned in service agreement made in between **KUCAOA** and **Owner** of the Flat.

I/We confirm having read and understood the rules and regulation stated above. I/We hereby solemnly declare that all the foregoing facts are true to the best of my/our knowledge and nothing relevant has been concealed or suppressed. I/We also undertake to inform Facility Manager of any future change, related to the information and details shown in this Application Form.

Signature of Tenant

Signature of Owner

Signature of
Facility in Charge
